

# **BHILAI MUNICIPAL CORPORATION**

**Consultancy Services to avail applicable GHG (Green House Gas) Carbon Credits Benefits for RE (Renewable Energy), EE (Energy Efficiency), Waste Management and other technology projects of Bhilai**

**Tender No. 853/ Date 09/06/2023**

**Nagar Palik Nigam Bhilai,  
Supela, Bhilai – 490023 (Chhattisgarh)**

## Expression of Interest (EOI)

Expression of Interest (EOI) for Consultancy Services to avail applicable GHG (Green House Gas) Carbon Credits Benefits for RE (Renewable Energy), EE (Energy Efficiency), Waste Management and other technology projects of Bhilai.

Municipal Corporation, Bhilai (BMC), invites sealed proposals for Consultancy Services to avail any applicable GHG (Green House Gas) Carbon Credits Benefits for RE (Renewable Energy), EE (Energy Efficiency), Waste Management and other technology projects of Bhilai. Interested agencies may submit their proposals in a sealed cover super-scribing as “Expression of Interest (EOI) for Consultancy Services to avail applicable GHG (Green House Gas) Carbon Credits Benefits for RE (Renewable Energy), EE (Energy Efficiency), Waste Management and other technology projects of Bhilai.” with Eoi Reference number and Date to the Executive Engineer (Project Cell), Municipal Corporation Bhilai, Akash Ganga, Supela, Bhilai, Dist.- Durg, Chhattisgarh, through Speed Post/ Registered Post only, which should reach on or before 3:00 PM on **03/07/2023 Date** positively and the same will be opened at 4:00 PM on the same day. Proposals received after the due date and time shall be rejected. The undersigned reserves the right to reject any or all the tender without assigning any reason thereof. For any queries you reach through email: [storecentral153@gmail.com](mailto:storecentral153@gmail.com) or telephone +91 9907688696 **sub eng- Arpit Banjare**

### Abbreviation

BMC	Municipal Corporation, Bhilai
CC	Carbon Credit
CDM	Clean Development Mechanism
DOE	Designated Operating Entities
EE	Energy Efficiency
EMD	Earnest Money Deposit
EOI	Expression of Interest
ERPA	Emission Reduction Purchase Agreement
GCC	Global Carbon Council
GHG	Green House Gas
GS	Gold Standard
GST	Goods and Services Tax
KYC	Know Your Customer
LOI	Letter of Intent
MRV	Monitoring, Reporting & Verification
PCN	Project Concept Notes
PDD	Project Design Documents
RE	Renewable Energy

REDD+	Reducing Emissions from Deforestation and forest Degradation
TOR	Term of Reference
UCR	Universal Carbon Registry
VCS	Verified Carbon Standard
IREC	International Renewable Energy Certification

## Governing Language and Law

a) The EOI submitted by the bidder and all subsequent correspondence and documents relating to the EOI exchanged between the bidder and the Authority shall be written in the English language only. However, the language of any printed literature furnished by a bidders in connection with its EOI may be written in any other language provided a translation accompanies the same in the English language. For purposes of interpretation of the EOI, translation in the language of the EOI shall prevail.

b) The EOI process shall be interpreted under the laws of the Union of India. It shall be subjected to the exclusive jurisdiction of courts relevant to the address of the Tender Inviting Authority.

## Downloading the EOI Document

### a) Availability of EOI document

The EOI Document shall be published on the **Municipal Corporation Bhilai website**<http://www.bhilainagarnigam.com/> It shall be available for download after the date and time of the start of availability till the deadline for availability as mentioned in EOI. If the Authority happens to be closed on the deadline for submitting the EOIs as specified above, this deadline shall not be extended. Any query/ clarification regarding downloading EOI Document and submission of EOIs may be addressed to their Contact Person (contact details given in Datasheet).

### b) Downloading the EOI Document

The EOI Document shall be published and available for download during the period mentioned in Datasheet. Consultants can obtain the EOI Document after the date and time of the start of availability till the deadline for availability. If the office happens to be closed on the deadline for the availability of the EOI Document, the deadline shall not be extended.

### c) Clarification

A Consultant may seek clarification of the EOI Document through the website <http://www.bhilainagarnigam.com/> on or before the date and time prescribed in the Datasheet (or, if not mentioned, before **seven** days of the deadline for the EOI submission). This deadline shall not be extended in case of any intervening holidays. No other means of submission of queries shall be entertained. All such queries shall relate to the EOI Document alone. The Authority shall respond within **five** working days of receipt of such a request. The query and clarification shall be shared with all prospective consultants. If required, the Authority may modify the EOI Document that may become necessary due to the clarification through an Addendum/ Corrigendum issued as per clause **Corrigendum/ Addenda to EOI Document**.

## Content of the EOI

This EOI Document provides the relevant information and instructions to assist the prospective bidders in preparing and submitting EOIs. It also includes the mode and procedure adopted for receipt/ opening, scrutiny/ evaluation of EOIs, and shortlisting of consultants. The Tender Inviting Authority (TIA) is the designated officer for uploading and clarifying this EOI Document. The following sections are part of the EOI Document.

- Section 1      Datasheet
- Section 2      Definition and Interpretation
- Section 3      Instruction to Bidder
- Section 4      Eligibility Criteria
- Section 5      Expression of Interest Submission
- Section 6      Term of Reference
- Section 7      General Instruction
- Section 8

## Authority Rights and Disclaimer

### Disclaimers

#### **a) Terms and Conditions of Information Provided**

1. Information contained in the EOI Document or subsequently provided to the Consultant(s) is on the terms and conditions set out in the EOI Document or subject to which that was provided. Similar terms apply to information provided verbally or in documentary or any other form, directly or indirectly, by the Authority, its employees, or associated agencies.
2. The EOI Document does not purport to contain all the information Consultant(s) may require. It may not address the needs of all Consultants. They should conduct due diligence, investigation, and analysis, check the information's accuracy, reliability, and completeness, and obtain independent advice from appropriate sources. Information provided in the EOI Document to the Consultant(s) is on a wide range of matters, some of which may depend upon interpreting the law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority, its employees and other associated agencies accept no responsibility for the accuracy or otherwise of any interpretation or opinion on law expressed herein.
3. The Authority, its employees and other associated agencies make no representation or warranty for the accuracy, adequacy, correctness, completeness or reliability, assessment, assumption, statement, or information in the EOI Document. They have no legal liability, whether resulting from negligence or otherwise, for any loss, damages, cost, or expense that may arise from/ incurred/ suffered howsoever caused to any person, including any Consultant, on such account.

#### Right to Intellectual Property and Confidentiality

- a) The EOI Document and associated correspondence are subject to copyright laws and shall always remain the property of the Authority and must not be shared with third parties or reproduced, whether in whole or part, without the Authority's prior written consent.
- b) However, Consultants may share these to prepare and submit their EOI with their employees, subcontractor(s), or holding Company. Consultants shall obtain an undertaking of confidentiality from them like that imposed on Consultants under this clause.
- c) This condition shall also apply to consultants who do not submit an EOI after downloading it or are not shortlisted.
- d) The obligation of the Consultants under sub-clauses above, however, shall not apply to information that:
  1. now or hereafter is or enters the public domain through no fault of Consultant.
  2. is legally possessed by the Consultant at the relevant time and was not previously obtained, directly or indirectly, from the Authority;
  3. otherwise, lawfully becomes available to Consultant from a third party with no obligation of confidentiality.

e) The provisions of this clause shall survive completion or termination for whatever reason of the procurement process.

#### Right to Reject any or all EOIs

The issue of the EOI Document does not imply that the Authority is bound to shortlist Consultants. The Authority reserves its right to accept or reject any or all EOIs, abandon/ bypass/ cancel the EOI process, and issue another EOI for the same or similar Services before shortlisting Consultants. It would have no liability to the affected Consultant or Consultants or any obligation to inform the affected Consultant or Consultants of the grounds for such action(s).

## Section 1 Datasheet

Variable parameters and information related to this specific EOI process are summarised in the EOI Datasheet as follows:

EOI Reference Number	
Name of Assignment	EOI for Consultancy Services to avail applicable GHG (Green House Gas) Carbon Credits benefits for Renewable Energy, Energy Efficiency, Waste Management and other technology projects of Bhilai.
Website to download the EOI	<a href="http://www.bhilainagarnigam.com/">http://www.bhilainagarnigam.com/</a>
Date of Issue of EOI	09/06/2023
Last date and time of Submission of Bid (Bid Due Date)	Up to Date:30/06/2023; Till 3:00 PM
Last date and time for receipt of queries for clarifications	03/07/2023: 03:00 PM
Date, time and venue of pre-EOI Conference	22/06/2023; 03:00 PM to 04:00 pm
Pre-bid Venue	Municipal Corporation Bhilai, Meeting hall
Mode of Submission of Eoi	Hard copy through speed post /registered post only. Note: No drop box facility will be available.
Opening of Technical Bid	04./07/2023, 03:00 PM
Date of opening of Financial Bid	Will be intimated to the Technically qualified bidders.
Duration of services	.....
Cost of EOI Document	Rs 5,000.00 (Rupees Five Thousand Only) Demand draft issued by Nationalized Bank in favor of Commissioner, Municipal Corporation Bhilai, payable at Bhilai.
Earnest Money Deposit (EMD)	Rs 1,00,000.00 (Rupees One Lakh only)
Validity of EMD	90 Days
Validity of proposal	180 Days
Selection Process	As per EOI
Representative/Contact Person for further information	Phone 9907688696 Email: .storecentral153@gmail.com
Address where Bidders must send proposal	Office of the Executive Engineer (Project Cell), Municipal Corporation Bhilai, Akashganga, Supela, Bhilai – 490023

## Section 2 Definition and Interpretation

The words and expressions beginning with capital letters and defined in this EOI shall, unless repugnant to the context, have the meaning ascribed here in. The below mentioned words and expressions used in this EOI shall have the meaning set out below:

Applicable Law	Shall mean all laws, brought into force and effect by the Government of India or the State Government of Chhattisgarh, including rules, regulations and notifications made there under, and judgments, decrees, injunctions, writs and orders of any court of record, as may be in force and effect during the subsistence of the contract Agreement
Applicable Permits	Shall mean all clearances, licenses, permits, authorizations, no objection certificates, consents, approvals and exemptions required to be obtained or maintained under Applicable Laws in connection with the construction, operation and maintenance of the Project during the subsistence of the Contract Agreement
Authority	Shall means the Municipal Corporation Bhilai (BMC), Supela, Bhilai, Dist.-Durg, Chhattisgarh.
Commissioner	Shall mean the Commissioner Municipal Corporation Bhilai, Bhilai, Chhattisgarh for the time being in administrative in-charge for hiring Bidder.
Nodal Officer	Shall be the person responsible for all the communications to bidder on behalf of the authority.
Selected Bidder	Shall mean the Bidder that has been issued the Letter of Award by the BMC for the Project
Writing	Shall include matter either in whole or in part in manuscript, typewritten, lithographed, cyclostyled, photographed, or printed under or over signature or seal, as the case may be.
Bidder	Means firm/company/Agency/Institution/NGOs/ Consultant who submits Proposal in response to EOI Document.
Committee	Means Committee Constituted for Evaluation of Proposals.
Contract/ Project	Means the Contract executed between Client and Firm/Company/Agency for execution of services as mentioned in the EOI and Terms of Reference (TOR) along with the entire documentation specified in the EOI. Renewal of assignment will not be considered as separate assignment.
Client	Shall means officials of the Municipal Corporation Bhilai (BMC), Supela, Bhilai, Dist.- Durg, Chhattisgarh.
Consultant	Means any entity or person that may provide or provides consulting Services to the BMC under the Contract.

## Section 3 Instruction to Bidder

1. Envelop shall be sent by Speed Post/ Registered Post only to the above Address so as to reach before/within prescribed date and time. BMC will not be responsible for any postal delay. Proposal received late will not be entertained.
2. All interested parties are requested to understand this EOI in detail and submit the proposal accordingly
3. Last date and time of submission of EOI is ...../...../ ..... at 3:00 PM.
4. All the documents including technical and financial Bid should be submitted through Speed post/ Registered Post as per the items mentioned in the Checklist in this EOI.
5. Deleted
6. Bidders are also advised to make themselves fully aware with the bid submission mechanism to avoid last minute hassles and doubts during bid submission. BMC shall only entertain genuine issued, provided that the bidder submits evidence regarding the same.
7. Bidders wishing to participate in this EOI shall be required to visit <https://eproc.cgstate.gov.in>. Bidder may download the EOI or from <http://www.bhilainagarnigam.com/> by entering correct EOI Reference ID in Advanced Search section.
8. The Consultant must fill and submit the EOI in the Formats given in 'EOI Submission Formats'.
9. All the documents should be self-attested with bidder's stamp/seal.
10. The Competent Authority reserves right to accept or reject any or all the bids to be received without assigning any reasons thereof.
11. The Competent Authority reserves the right not to proceed ahead in the process at any stage without assigning any reasons thereof.
12. If successful bidder fails to complete the work as offered in the proposal in such case, BMC will forfeit the EMD fees.
13. In case bidders need any clarification regarding downloading, they may contact email or on (+91) 9907688696, till the submission deadline.

### Submission of the EOI Document

Consultants must submit the EOI in the Formats given in EOI Submission Formats. EOI by the Consultant shall include original proposals duly signed by authorized signatory. If stipulated, specified originals or self-certified copies of supporting documents shall also be required to be physically submitted as per instruction contained therein.

The entire set of EOI Document/ Proposal should be submitted along with credentials. Each page of submitted document should be signed by authorized signatory. The interested bidder shall submit the Technical & Financial Proposal along with his Technical and Financial Credential as per formats given in clause "Eligibility Criteria".

### EOI Validity

- a) EOs shall remain valid for a period not less than **180 days** from the deadline for the EOI submission stipulated in Datasheet. An EOI valid for a shorter period shall be rejected as nonresponsive.

b) In case the day upto which the EOIs are to remain valid falls on/ subsequently declared a holiday or closed day for the Authority, the EOI validity shall automatically be deemed to be extended upto the next working day.

c) In exceptional circumstances, before the expiry of the original time limit, the Authority may request the consultants to extend the validity period for a specified additional period. The request and the consultants' responses shall be made in writing or electronically. A consultant may agree to or reject the request. A consultant who has agreed to the Authority's request for extension of EOI validity, however, in no case he shall be permitted to modify his EOI.

### **Relationship between Consultant and eProcurement Portal**

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### **Signing of EOI**

The individual signing the EOI or any other connected documents should submit an authenticated copy of the document(s), which authorises the signatory to commit and submit EOIs on behalf of the Consultant in Form "Authorisation of Person(s) signing the EOI on behalf of the Consultant."

### **Submission of EOI to the Portal**

a) EOIs are to be addressed to the Commissioner, Municipal Corporation Bhilai through the Office of Executive Engineer, Project Cell, Municipal Corporation Bhilai, Supela, Bhilai.

b) EOIs must be submitted in hardcopies through speed post/ registered post as mentioned in the Datasheet until the submission deadline. If the office happens to be closed on the deadline to submit the EOIs as specified above, this deadline shall not be extended. EOI submitted through modalities other than those stipulated in Datasheet shall be liable to be rejected as nonresponsive.

c) Deleted.

d) Deleted.

e) Unless otherwise specified in Datasheet, originals (or self-attested copies of originals – as specified therein) of specified scanned uploaded documents must be physically submitted sealed in cover and acknowledgement be obtained before the EOI submission deadline at mentioned venue. Failure to do so is likely to result in the EOI being rejected. If the office is closed on the deadline for physical submission of originals, it shall stand extended to the next working day at the same time and venue. The Authority reserves its right to call for verification originals of all such self-certified documents from the Consultants at any evaluation stage, especially from the shortlisted Consultant(s), before notifying the shortlist or during the following EOI Process.

f) Deleted.

g) Deleted.

### **Implied Acceptance of Procedures by Consultants**

Submission of EOI in response to the EOI Document is deemed to be acceptance of the procedures and conditions of the EOI Document.

### **Responsibility of Consultant to Declare all Changes**

Consultants must advise the Authority immediately in writing of any material change to the information contained in the EOI submission, including any substantial change in their ownership or their eligibility or financial or performance capacity. For shortlisted Consultants, this requirement applies until a contract is awarded in the following EOI process.

### **Late EOI**

The Consultant shall not be able to submit his EOI after the expiry of the deadline for the EOI submission.

### **Modification and Resubmission**

Resubmission of the EOI by Consultants for any number of times superseding earlier EOI(s) is allowed upto the submission deadline. Resubmission of an EOI shall require submission of hardcopies of all documents afresh.

### **Withdrawal**

The Consultant may withdraw his EOI before the submission deadline, and it shall be marked as withdrawn and shall not get opened during the EOI opening.

### **Corrigendum/ Addenda to EOI Document**

a) Before the deadline for submitting EOIs, the Authority may update, amend, modify, or supplement the information, assessment or assumptions contained in the EOI Document by issuing corrigenda and addenda. The corrigenda and addenda shall be published in the same manner as the original EOI Document. Without any liability or obligation, the Authority may send intimation of such corrigenda/ addenda to consultants who have downloaded the document. However, the consultants must check the website(s) for any corrigenda/ addenda. Any corrigendum or addendum thus issued shall be considered a part of the EOI Document.

b) The Authority may extend the deadline for the EOI submission by issuing an amendment. In this case, all rights and obligations of the Authority and the consultants previously subject to the original deadline shall then be subject to the new deadline for the EOI submission.

c) After the Authority makes such modifications, any Consultant who has submitted his EOI in response to the original invitation shall have the opportunity to either withdraw his EOI or re-submit his EOI superseding the original EOI within the extended time of submission as per Clause 8.4 below.

### **Pre-EOI Conference**

1) The prospective bidders interested in participating in this EOI may attend a Pre-EOI conference to clarify the conditions of the EOI process at the venue, date and time specified in the Datasheet. Participation in the Pre-EOI conference is restricted to prospective bidder who have downloaded the EOI Document.

2) The date and time by which the written queries for the Pre-EOI must reach the authority and the last date for registration for participation in the Pre-EOI conference are also mentioned in the Datasheet. If the dates are not mentioned, such date and time shall be seven days before the date and time of the Pre-EOI conference.

3) Delegates participating in the Pre-EOI conference must provide a photo identity and an authorisation letter as per Format 1: "Authorisation for Attending Pre-EOI Conference" from their Company; else, they shall not be allowed to participate. The Pre-EOI conference may also be held online at the discretion of the Authority.

4) After the Pre-EOI conference, minutes of the Pre-EOI conference shall be published on the Authority's Portal within seven days from the Pre-EOI conference. If required, a clarification letter and corrigendum to EOI Document shall be issued, containing amendments, if any, of various provisions of the EOI Document, which shall be deemed part of the EOI Document. As per clause 2.4 above, to give reasonable time to the prospective consultants to take such clarifications into account in preparing their EOIs, the Authority may suitably extend, as necessary, the deadline for the EOI submission.

### **EOI Opening, Evaluation and Award of Contract**

EOIs received shall be opened at the specified date and time given in Datasheet. If the specified date of EOI opening falls on or is subsequently declared a holiday or closed day for the Authority, the EOIs shall be opened at the appointed time on the next working day.

#### **1. Evaluation based on Declared Criteria**

The evaluation shall be based upon scrutiny and examination of all relevant data and details submitted by Consultants in its/ his EOI.

#### **2. Clarification of EOIs and Shortfall Documents**

- a. During the evaluation of EOIs, the Authority may, at its discretion, but without any obligation to do so, ask Consultants to clarify its EOI by a specified date (or, if not specified, seven days from the date of receipt of such request). Consultants should answer the clarification within that specified date. The clarification request and response shall be submitted in writing or electronically. No change in the substance of the EOI shall be sought, offered, or permitted that may grant any undue advantage to such Consultant. Any clarification submitted by a Consultant regarding its EOI that is not in response to a request by the Purchasing Entity shall not be considered.
- b. Any substantive discrepancy shall be construed as a violation of the Code of Integrity. The EOI shall be liable to be rejected as nonresponsive in addition to other punitive actions under the EOI Document for violating the Code of Conduct.
- c. The Authority reserves its right to but without any obligation to do so, to seek any shortfall information/ documents only in case of historical documents which pre-existed at the time of the EOI Opening and which have not undergone change since then and do not grant any undue advantage to any consultant.

#### **3. Contacting Authority During the Evaluation**

From the time of EOI submission to awarding of the contract, no Consultant shall contact the Authority on any matter relating to the submitted EOI. If a Consultant needs to contact the Authority relating to this EOI, it should do so only in writing or electronically. Any effort by a Consultant to influence the Authority during the EOI process shall be construed as a

violation of the Code of Integrity, and EOI shall be liable to be rejected as nonresponsive in addition to other punitive actions for violation of the Code of Integrity as per the EOI Document.

#### 4. Determining Responsiveness

Unless otherwise stipulated in the EOI, the following are the crucial aspects for which an EOI shall be rejected as nonresponsive:

- a. The EOI is not in the prescribed format or is not submitted as per the stipulations in the EOI Document.
- b. The Consultant is not eligible to participate in the EOI as per laid down eligibility criteria;
- c. The EOI validity is shorter than the required period.
- d. The EOI departs from the essential requirements stipulated in the EOI document;
- e. Non-submission or submission of illegible scanned copies of stipulated documents/ declarations if any
- f. Fails to provide and/ or comply with the required information, instructions etc., incorporated in the EOI Document or gives evasive information/ reply against any such stipulations.
- g. Furnishes wrong and/ or misleading data, statement(s) etc. In such a situation, besides rejecting the EOI as nonresponsive, it is liable to attract other punitive actions under relevant provisions of the EOI Document for violating the Code of Integrity.

#### 5. Evaluation of Eligibility

Authority shall determine, to its satisfaction, whether the Consultants are eligible as per Clause 4 Determining Responsiveness to participate in the EOI Process as per submission in 'Form - Eligibility Declarations'. The eligibility evaluation shall be on a "pass" or "fail" basis. A Consultant must achieve a "pass" on all the criteria to proceed to the next step. Any Consultant not achieving a 'pass' in any of the eligibility criteria shall be disqualified and shall not be evaluated further. EOIs that do not meet the prescribed eligibility criteria shall be rejected as nonresponsive.

#### 6. Declaration of Shortlisted Consultants

EOIs of Consultants that succeed in the above evaluation shall be shortlisted. However, a short listing of consultants should not be construed as a contract for the proposed assignment. The name and address of the shortlisted Consultant(s) shall be published in the website and notice board/ bulletin/website of the Authority.

## Section 4 Eligibility Criteria

This section lays down the Qualifying Criteria for shortlisting bidders. It may indicate the extent of dispensation, if any, allowed for Start-ups under Clause

**Purchase Preference Policies of the Government**, bidders may not associate with other firms for submission of bid. These qualification criteria are for receiving interest in providing Carbon Credit consultancy service to BMC through this EOI.

### Eligibility Criteria

Subject to other provisions in the EOI Document, participation in this shortlisting process is open to all bidders who fulfil the 'Eligibility' and 'Qualification' criteria. Bidders should meet the following eligibility criteria as of the date and should continue to meet these until the subsequent EOI process and contract award. Bidders shall be required to declare fulfilment of Eligibility Criteria (Eligibility Declarations). Consultant unless otherwise stipulated in EOI must:

S. No.	Eligibility Criteria	Supporting document to be Submitted
1.	The Bidder: a) Should be single entity (Limited Liability Partnership (LLP)/ Partnership firm registered under applicable Act in India)/ Public entity (Government-owned enterprise or institution) and should be working in the area of carbon credit.	a. Certificate of incorporation, copy of MoA andAoA
2.	Must: a) not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of aforesaid reasons b) Not stand declared ineligible/ blacklisted/ banned/ debarred by the Procuring Organization or its Ministry/ Department from participation in its procurement processes; and/ or c) Not be convicted (within three years preceding the last date of EOI submission) or stand declared ineligible/ suspended/ blacklisted/ banned/ debarred by appropriate agencies of the Government of India from participation in procurement processes of all	Self- Declaration certificate complying with the eligibility criteria to be enclosed in the bid duly signed by the authorized signatory on its company letter head.

	<p>its entities, for</p> <ul style="list-style-type: none"> <li>i. Under prevention of Corruption Act, 1988</li> <li>ii. Offences under Indian Penal Code or any other law</li> <li>iii. Suspected to be National security risk as determined by appropriate agencies</li> </ul> <p>d) Not have changed its name or created a new “Allied Firm”, consequent to having declared ineligible/ suspended/ blacklisted/ banned/ debarred as above.</p> <p>e) Not have an association with</p> <ul style="list-style-type: none"> <li>i. any retired employee (of Gazetted Rank) or any retired Gazetted Officer of the Central or State Government or its Public Sector Undertakings, if such a retired person has not completed the cooling-off period of one year after his retirement. However, this shall not apply if such employees/ officers have obtained a waiver of the cooling-off period from their erstwhile organization.</li> <li>ii. of the near relations of executives of Procuring Entity involved in this procurement process</li> </ul> <p>f) Not have a conflict of interest, which substantially affects fair competition. The EOIs submitted should be competitive without adopting unfair/ unethical/ anti-competitive means. No attempt should be made to induce any other consultant to submit or not to submit an offer for restricting competition</p>	
3.	The bidder should undertake at least 1 (one) consulting assignment for availing/ monetisation of carbon credit for any Government / Semi Government/ PSUs or Parastatal Department during last 3 years (i.e., 1.04.2020 onwards)	a. Copy of award letter shall be submitted as a proof of experience and progress report and performance certificate from concerned authority.
4.	A Bidder should be a Consultancy Services with valid registration regarding GSTIN, PAN, EPF, ESI, if applicable, as and if applicable to the subject.	Bidder should submit the duly notarized documents as following: <ul style="list-style-type: none"> <li>• Copy of GST Registration Certificate.</li> <li>• Filling return of GST for</li> </ul>

		previous 3 months. <ul style="list-style-type: none"> <li>• Copy of PAN</li> </ul>
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### Desired Qualification of Manpower

S. No.	Position	Qualification	Experience
1.	Team Leader	M. Tech. in Environment Engineering/ Sciences/ Energy Management and/or Postgraduate in Environment Sciences/ Ecology	Minimum 5 years' experience in carbon business.
2.	Manager	B-Tech. in Environment Engineering/ Sciences/ Energy Management and/ or Graduate in Civil/ Environmental Engineering.	Minimum 2 years' experience in carbon business.

### Sub-Contractors

Not applicable.

### Conflict of Interest

Any consultant with a conflict of interest that substantially affects fair competition shall not be eligible to participate in this procurement process. EOIs found to have a conflict of interest shall be rejected as nonresponsive. Consultant shall be required to declare the absence of such conflict of interest in **Form - Eligibility Declarations**. A consultant in this procurement process shall be considered to have a conflict of interest if the Consultant:

1. directly or indirectly controls, is controlled by or is under common control with another Consultant; or
2. receives or has received any direct or indirect subsidy/ financial stake from another consultant; or
3. has the same legal representative/ agent as another consultant for purposes of this EOI; or
4. has a relationship with another consultant, directly or through common third parties, which puts it in a position to have access to information about or influence the EOI of another Consultant or influence the decisions of the Authority regarding this EOI process; or
5. participates in more than one EOI in this EOI process. Participation in any capacity by a Consultant (including the participation of a Consultant as sub-contractor in another EOI or vice-versa) in more than one EOI shall result in the disqualification of all EOIs in which he is a party. However, this does not limit the participation of a non-bidding firm as a sub-contractor in more than one EOI; or
6. would be providing goods, works, or non-consulting services resulting from or directly related to consulting services that it provided (or were provided by any affiliate that directly or indirectly controls, is controlled by, or is under common control with that firm) for the procurement planning (inter-alia preparation of feasibility/ cost estimates/ Detailed

Project Report (DPR), design/ technical specifications, terms of reference (TOR)/ Activity Schedule/ schedule of requirements or the EOI Document etc) of this EOI process; or

### **Purchase Preference Policies of the Government**

The Authority reserves its right to grant preferences to eligible Consultants under various Government Policies/ directives; Start-ups or any other Government Policies, announced from time to time during process that shall follow this EOI.

### **Relaxation in Prior Turnover and Experience to Start-ups**

In this EOI process under the policy of the Ministry of Finance, Department of Expenditure, Public Procurement Division OM No F.20\212014-PPD dated 25.07.2016 and subsequent clarifications, the Authority reserves its right to relax the condition of prior experience for start-up enterprises subject to meeting of quality & technical specifications. The decision of the Authority in this regard shall be final. As defined by the Department for Promotion of Industry and Internal Trade (DPIIT), an entity shall be considered a 'Start-up':

1. Upto a period of ten years from the date of incorporation/ registration, if it is incorporated as a private limited company (as defined in the Companies Act, 2013) or registered as a partnership firm (registered under section 59 of the Partnership Act, 1932) or a limited liability partnership (under the Limited Liability Partnership Act, 2008) in India, and
  - a. Turnover of the Entity for any of the fiscal years since incorporation/ registration has not exceeded one hundred crore rupees, and
  - b. The Entity works towards innovation, development or improvement of products or processes or services or a scalable business model with a high potential for employment generation or wealth creation.
2. Provided that an entity formed by splitting up or reconstructing an existing business shall not be considered a 'Start-up'.
3. A Start-up so identified under the above definition shall be required to obtain and submit along with his EOI a certificate of an eligible Start-up from the inter-Ministerial Board of Certification to obtain support.

## Section 5 EOI Submission

The Technical Bid of each bidder that qualifies the Pre-Qualification Criteria shall be evaluated based on the criteria given below.

T.Q.	Qualifying Criteria	Total Marks	Submission Form
1	Number of assignment undertaken for availing / monetisation of carbon credit with any Government / Semi Government/ Public Sector Undertaking Or Private Industrial Sectors (having turnover more than Rs. 50 Crores in the F.Y. 2021-22) during previous 5 years.  10 Marks per completed assignment for a maximum of 30 Marks.	30	Provide agreement letter with individual clients.
2	Bidder has been registered as Start-up company with Government of India.	20	Submit DIPP certificate provided by department.
3	Bidder is engaged in consultancy of monetisation of carbon credit with any Government, Semi-Government or parastatal Dept.  5 Marks per ongoing assignment for a maximum of 10 Marks.	10	Submit LOI and
4	Have a local office in state of C.G. in last 3 years i.e. 01.04.2020 onward.	10	Local office Rent Agreement, Bank statement & Phone bills.
5	Description of technical approach and methodology Understanding of the assignment, based on the description of approach and methodology. The presentation to cover work programme and methodology for successful completion of the assignment.	30	A&M in the form of PPT to be submitted in Hardcopies along with proposal and do a presentation on understanding of project and Detailed Approach & Methodology
Min score required to qualify for technical bid: 70			

1. The BMC reserves the right to assess the capability and competency of the bidder based upon the information provided by the bidder in the techno-commercial bid and the information that may otherwise be available to and/or gathered by the BMC. The decision of the BMC as to which bidder is capable and competent to carry out the work shall be final. The bidder should, therefore, see that it has required level of technical, financial and managerial competence and experience before submitting the bid.
2. If a bid is not as per EOI bid's terms & conditions, it may be rejected by BMC at its sole discretion.
3. Any bidder might be called in person to give the presentation.

4. Interested bidders may be asked to make a presentation by their team for proper appreciation/ understanding of view point/ methodology to be adopted.
5. The bidders qualifying in Technical bid, their financial bid will be opened up. The bidder with the lowest financial bid i.e. least cost to BMC will be selected for the work/ job and will be required to enter Contract/ Agreement with BMC, which shall be registered with appropriate authorities.
6. In the event, two or more bidders quote the same rate in the Financial Proposal for the said project, BMC may ask to the tie Bidders to submit their revised Financial Proposals quoted earlier by them. The Bidder among the tie Bidders, which quotes the Lowest cost or in the revised proposal, will be declared as the Selected Bidder.
7. We understand that the purpose of this EOI is to create initial awareness about the Project and identify potential Parties interested for the project. Further, the issue of this EOI does not imply that BMC is bound to issue LoA to any bidder and BMC reserves the right to reject all or any of the submissions hereunder without assigning any reasons whatsoever. It is also hereby clarified that BMC may, at its exclusive discretion, either invite fresh EOI/ bids only from those interested bidders who had submitted their EOIs or from any other prospective Party(ies).
8. Deleted
9. Consultants having Start-up company status can claim relaxation for eligibility criteria need to provide a valid Certificate of Recognition issued by the Department for Promotion of Industry and Internal Trade (DPIIT), (erstwhile Department of Industrial Policy and Promotion), Ministry of Commerce & Industry, Govt. of India is enclosed with the EOI.

## Section 6 Term of Reference (TOR)

'Terms of Reference' describes the background, purpose/ objectives, description/ scope, deliverables/ outcomes, and timelines of Consultancy Services (hereinafter called the 'Services') required. Authority reserves its rights to vary the TOR to be included in EOI.

BMC desires to obtain the services of a consultant, to provide Consultancy as mentioned below for development of Carbon Credits Projects in eligible GHG mitigation program i.e. CDM (Clean Development Mechanism) / VCS (Verified Carbon Standard) / GS (Gold Standard)/ GCC (Global Carbon Council) / UCR (Universal Carbon Registry) etc.

1. The Consultancy Service shall include but not limited to:
  - a. Feasibility Assessment of emission reduction projects for eligibility in the International Carbon Credit Mechanisms.
  - b. Project Design, Validation & Registration
  - c. Monitoring and Verification (for the first 5 years, can be extended)
  - d. Issuance of credits and revenue monetization
2. The scope of work may cover eligible projects from the following sectors:
  - a. Renewable Energy (Solar / Wind/ Biomass)
  - b. Compost formation Project
  - c. Biomethanation Project (Community level and large scale biogas projects)
  - d. Forestry (Tree Plantation) project/ REDD+ projects
  - e. Energy Efficient Cookstoves
  - f. Rainwater Harvesting
  - g. Electric Vehicles and Charging Stations
  - h. Safe Water Project
  - i. Wastewater Treatment Project
  - j. Waste Management - Landfill bioremediation project
  - k. Green Building
  - l. Plastic segregation and recycling
  - m. Other eligible projects
3. Preparation & assistance of following for RE, EE and other technology-based Projects.
4. The Consultant is required to develop the
  - a. Project Concept Notes (PCNs),
  - b. Project Design Documents (PDDs) and
  - c. Monitoring and Verification Protocol, which would, inter alia, address the latest guidelines and requirements relevant to GHG Mitigation mechanisms
5. The main task would include:
  - a. To carry out the basic preparatory – data collection, review of policies, taking field visit of plant(s) for preparation PCNs.
  - b. To develop baseline as per approved methodology of various GHG mechanisms.
  - c. To estimate project GHG emissions.
  - d. To prepare detail monitoring and verification report.
  - e. To estimate Emission Reductions from the project.
  - f. To assist in the stakeholder consultation work(s).
  - g. To do the estimation of revenue and cash flow to the RMC from the potential carbon credit sales.
  - h. Validation & verification by the third party empanelled agencies by the respective mechanisms.

- i. To assist BMC in complete process for issuance and trading (cash realization) of carbon credits for all registered projects time to time.
6. The consultant shall perform a comprehensive evaluation on the Project additionality as per guideline. It may be noted that the Government of India, being the host country for the project activity, may have certain supplementary additionality requirements in order to approve the project for certified emission reductions. Consultant shall be required to consider this matter while preparing the documents.
7. To ensure that the additionality scenario sustains the stringent evaluation criteria of any relevant authority of the country, the collected data shall be analysed using tested methodologies.
8. The Project Additionality, along with the Monitoring Plan determines whether a project will successfully deliver emission reductions. The Consultant shall develop a Monitoring, Reporting & Verification (MRV) to list out the activities that need to be performed pursuant to which the Project entity collects and records data to assess the GHG reductions resulting from the Project activity. The Monitoring and Verification Plan will be based on the Project Additionality study and other relevant project design features and assumption and will align with the approved methodology for measuring and calculating the Project's expected emission reductions.
9. The Monitoring Section of the MRV shall contain details of the relevant monitoring procedures. This shall include a list of instruction viz. what needs to be measured, how measurements need to be made, what documentation are required, and how emission reductions shall be calculated.
10. The Verification Section shall list the rules governing the auditing and verification of the project and its emission accounting. In developing the Additionality arguments and Monitoring and Verification Plan, consultant should adopt the approaches utilized worldwide in various GHG mitigation projects taken into consideration. Consultant shall ensure that all the issues that meet the requirements of carbon credits shall be addressed.
11. Activities related to validation, verification, registration of the RE, EE & other technological projects, issuance of carbon credits and selling carbon credits in the carbon market.
  - a. Consultant has to appoint Designated Operating Entities (DOEs) for validation & verification of the project activities.
  - b. All activities (including entering into agreement with the concerned agencies/ buyers as per requirement) related to registration of RE, EE and other technology based projects to carbon credits/ relevant Councils, issuances of Carbon credits, exclusive rights for selling of Carbon credits to genuine buyers and till realizing revenue in BMC's account is in the scope of consultant. Relevant assistance in the matter of issuing letters/ certificates/ entering into agreement shall be provided/ done by BMC.
  - c. The above scope of work is to avail the carbon credits benefit in the best possible manner and as fast as possible. Furthermore, if it is required, during the process, to add or delete certain scope of work so as to make the carbon credits availing process faster and taking maximum carbon credits benefit. The Consultant should be able to utilize such an opportunity.
  - d. Activities including appointment of DOE/agencies etc. to be done by consultant. Payment shall be made by the consultant.

## Section 7 General Instructions

1. Bidder Scope is mentioned above is in general & not in extensive details/scope of work. But works shall be carried out/ completed as per processes/methodologies approved/ required by the concerned mechanisms. Ultimate aim is to register various GHG mitigation projects across relevant mechanisms and to realize financial benefits in favour of BMC.
2. Therefore, bid must be quoted considering all the expenses required in successful revenue generation from GHG mitigation, projects, expenses include following:
  - a. Consulting Charges.
  - b. DOE appointment charges for validation & verification
  - c. Registration & Issuance charges under respective mechanisms.
3. BMC may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI. The issue of this EOI does not imply that BMC is bound to obligations which may be required by BMC or any other costs incurred in connection with or relating to its EOI.
4. Submission by the bidders shall be deliberated and discussed and criteria will be finalized for inviting Bids. Bidders shall be selected for award of work on the criteria finalized by BMC and Highest Bid Received. Decision of BMC shall be final and binding.

### **Grievance redressal/ Complaint Procedure**

1. Consultants have the right to submit a complaint or seek de-briefing if he is not shortlisted in this EOI process, in writing or electronically, within ten days of declaration of EOI evaluation results. The complaint shall be addressed to the Executive Engineer, Project Cell, Municipal Corporation Bhilai, Supela, Bhilai.
2. Within five working days of receipt of the complaint, the Tender Inviting Authority shall acknowledge the receipt in writing to the complainant, indicating that it has been received. The response shall be sent in due course after a detailed examination.
3. The Tender Inviting Authority shall convey the final decision to the complainant within 15 days of receiving the complaint. No response shall be given regarding the confidential process of evaluating EOIs before the results are notified, although the complaint shall be kept in view during such a process. However, no response shall be given regarding the following topics explicitly excluded from such complaint process:
  - a. Only a consultant who has participated in the EOI Process and has not been shortlisted can make such a representation. Complaints regarding shortlisting or exclusion of other consultants shall not be entertained.
  - b. Following decisions of the Authority shall not be subject to review:
    - i. Determination of the need for procurement.
    - ii. Complaints against eligibility and qualification criteria except under the premise that they are either vague or too specific to limit competition
    - iii. Selection of the mode of procurement or Bidding system
    - iv. Choice of the selection procedure.
    - v. Provisions limiting the participation of consultants in the EOI Process, in terms of policies of the Government
    - vi. Provisions regarding purchase preferences to specific categories of consultants in terms of policies of the Government

- vii. Cancellation of the EOI Process except where it is intended to subsequently re-tender the same Services

**Code of Integrity in Public Procurement, Misdemeanours and Penalties**

Code of Integrity and penalties for violation thereof as detailed in Rule 175 and Rule 151 of the General Financial Rules, 2017 (and its amendments, if any) of the Govt of India, Ministry of Finance, Department of Expenditure shall apply to this EOI process. Procuring authorities, consultants, suppliers, contractors, and consultants should observe the highest standard of integrity and not indulge in prohibited practices or other misdemeanours, either directly or indirectly, during the entire procurement Process (including this EOI) or the execution of resultant contracts.

**Facilitation from BMC**

1. Provide all the documents and information as per agreed list within 15 business days from the date of signing of the agreement/MoU.
2. Provide access for site visit of DOE personnel and access to data recorded at site for verification purposes.
3. Provide required authorization to the consultant during the processes.
4. Providing KYC documents such as authorization of the signing authority and personal ID of signing authority.
5. BMC shall appoint single point of contact for whole activity for efficient and fast processing and shall provide the contact details including the mobile number and email address.
6. Letter of Authorization required under carbon mechanization shall be made available.

**Implementation Schedule**

The bidder shall follow the following:

Stakeholder consultation	Day 0 (zero) + 30days
Project Design Document	Day 0 (zero) + 90 days
Appointment of Designated Operating Entities	Day 0 (zero) + 120 days
Validation to complete	Day 0 (zero) + 240 days

Note: The timeline Day 0 (zero) shall start once the bidder receives all the required document/ permission/ authorization from BMC.

**Checklist of documents to be submitted online**

S. No.	Documents
1.	Scanned Copy of duly filled, sealed and signed EMD and Bid fee submission form
2.	Details of party including registration documents and Address of the registered office.
3.	Each page of EOI bid should be sealed & signed as a token of acceptance of all terms & conditions of the work.
4.	Self-attested copies of PAN card, GST Registration Certificate

5.	Chartered accountant certificate for turnover for last three years (FY 2019-20 to 2021-22)
6.	Self-attested copies of financial reports of the Applicant for the past three Years FY 2019-20, FY 2020-21, and FY 2021-22.
7.	MOA/ AOA for private limited/ Partnership Deed for Partnership firm & shop act for proprietorship concern along with Company profile.
8.	Details of the contact Person – Name, Address, Email ID, Mobile Number, Direct Office Number, etc
9.	Financial bid as per Annexure – 2 to be submitted as online only. Hard copy submission will lead to invalidation of bid.
10.	EOI Bid Fee & EMD Fee: a. The Bidder should deposit of Rs. 5,000.00/- (incl. GST) as Bid Fee (Non-refundable) and Rs. 1,00,000/-, as EMD. b. Offers, not accompanied with requisite Bid Fee and EMD shall be summarily rejected. c. EMD shall be a non-interest-bearing deposit. d. EMD shall be forfeited in case of withdrawal of offer during the validity period e. EMD of the successful Bidder shall be kept as a Security Deposit and it shall be released on successful completion of the contract. The EMD shall be returned to the bidders(s) whose offer(s) have not been accepted or disqualified by the BMC on application by the bidder.
11.	To provide clients financial details as per section 6, T.Q. clause 1

### Allotment of Work

1. The competent authority of corporation reserves right to allot all the projects work or divide the work in parts.
2. Successful bidder(s) has to enter into agreement and provide undertaking on Rs. 500.00 (Rupee Five Hundred only) non-judicial stamp.
3. Successful bidder(s) shall sign ERPA (Emission Reduction Purchase Agreement) with BMC as per the financial proposal, wherever required.
4. Bidders to be noted that BMC may add implementation of RE, EE and other technology-based projects/ other carbon footprint reduction projects in future.

### Independent Due Diligence & Disclaimer

BMC reserves the right to select, reject any or all EOI received without assigning any reason whatsoever and shall not, in any manner whatsoever, be accountable liable for any claims of the Interested Parties or any other third party in that regard.

This Invitation for EOIs is not an agreement and is neither an offer by BMC to the interested bidders. The purpose of this EOI process is to provide interested bidders with information that may be useful to them in making their EOIs. Each Interested Bidder should, therefore, conduct its own investigation and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and

information contained in this EOI and obtain independent advice from appropriate sources prior to submission of its EOI.

This clause & the contents herein, is the essence of this EOI process for the proposed Project and shall be interpreted in the intent & spirit as mentioned herein.

### **Details of projects**

Details of projects identified by BMC for Carbon Credits Benefits (To be provided by BMC post selection of consultant)

<b>S. No.</b>	<b>Type of projects</b>
1	Renewable Energy (Solar / Wind/ Biomass)
2	Compost formation Project
3	Bio-methanation Project (Community level and large scale biogas projects)
4	Forestry (Tree Plantation) project
5	Energy Efficient Cookstoves
6	Rainwater Harvesting
7	Electric Vehicles and Charging Stations
8	Safe Water Project
9	Wastewater Treatment Project
10	Waste Management - Landfill bioremediation project
11	Green Building
12	Plastic segregation and recycling

## Form 1 Authorisation of Person(s) signing the EOI on behalf of the Consultant

(To be submitted on the company letterhead, along with supporting documents, if any)

Consultant's Name: .....

Address details: .....

Contact details: .....

EOI document for the Consultancy Services to avail applicable GHG Carbon Credits Benefits for RE, EE, Waste Management and other technology projects of Bhilai

Details of bidders

S. No.	Particulars
1	Basic Information
	a) Name of Proprietor / firm/company
	b) Country of incorporation
	c) Address
	d) Date of incorporation and/or commencement of Business
	e) Ownership details
	f) List of current directors/ partners
2	Brief description of the firm including details of its main lines of business.
	a) Number of Years in Business
	b) Number of Years in providing Consultancy Services
	c) Company website URL
	d) Telephone number
	e) PAN Number
	f) GSTIN Number
3	Details of individual (s) who will serve as the point of contact/communication within the firm:
	Name
	Designation
	Address
	Telephone Number
	E- Mail Address
4	Particulars of the Authorized Signatory of the Applicant:
	Name
	Designation
	Address
	Telephone Number

	E- Mail Address
	Fax Number

Note: In case of Company, Memorandum and Articles of Association/Company Brochures to be attached..

a) Full Name: .....

b) Designation: .....

c) Signing as:

- A sole proprietorship firm. The person signing the EOI is the sole proprietor/ constituted attorney of the sole proprietor,
- A partnership firm. The person signing the EOI is duly authorised being a partner to do so, under the partnership agreement or the general power of attorney,
- A company. The person signing the EOI is the constituted attorney by a resolution passed by the Board of Directors or in pursuance of the authority conferred by the Memorandum of Association.
- A Society. The person signing the EOI is the constituted attorney.
- A Joint Venture/ Consortium. The person signing the bid is the designated lead member, as named in the JV/C agreement/ MOU or similar document in connection with the formation of the JV/C or are all future proposed members, in case (JV/C) has not been legally constituted at the time of bidding.

(Signature with date)

.....

(Name and designation)

Duly authorised to sign EOI for and on behalf of  
 [name & address of Consultant and seal of Company]

## Form 2 Eligibility Declaration

(To be submitted on the company letterhead, along with supporting documents, if any)

Consultant's Name: .....

Address details: .....

Contact details: .....

**EOI document for the Consultancy Services to avail applicable GHG (Green House Gas) Carbon Credits Benefits for RE (Renewable Energy), EE (Energy Efficiency), Waste Management and other technology projects of Bhilai**

### Eligibility Declaration

We hereby confirm that we comply with all the stipulations of the EOI Document and declare as under and shall provide evidence of our continued eligibility to the Authority as and when it may be requested:

1) Legal Entity of Consultant (in reference to EOI Document clause .....: \_\_\_\_\_ relevant documents enclosed)

2) Eligibility: We solemnly declare that we (including our affiliates or subsidiaries, or constituents):

(a) are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of these reasons;

(b) (including our affiliates or subsidiaries, or constituents for any part of the assignment):

i) Do not stand declared ineligible/ blacklisted/ banned/ debarred by the Procuring Organisation or its Ministry/ Department from participation in its procurement processes; and/ or

ii) Are not convicted (within three years preceding the last date of EOI submission) or stand declared ineligible/ suspended/ blacklisted/ banned/ debarred by appropriate agencies of the Government of India from participation in procurement processes of all its entities for offences mentioned in EOI Document in this regard. We have neither changed our name nor created a new "Allied Firm", consequent to the above disqualifications.

(c) Do not have any association (as consultant/ partner/ Director/ employee in any capacity) with such retired public official or near relations of such officials of Authority, as counter-indicated, in the EOI Document.

(d) We certify that we fulfil any other additional eligibility condition if prescribed in EOI Document.

(e) We have no conflict of interest, which substantially affects fair competition. The quoted prices are competitive without adopting unfair/ unethical/ anti-competitive means. No attempt has been made or shall be made by us to induce any other consultant to submit or not to submit an EOI to restrict competition.

(f) We certify that we are not an entity from a country identified to restrict Consultants from India from participation in their Government Procurements as per EOI clause 4.2.1

3) Restrictions on procurement from consultants from a country or countries or a class of countries under Rule 144 (xi) of the General Financial Rules 2017:

“We have read the clause regarding restrictions on procurement from a consultant of a country which shares a land border with India and on sub-contracting to contractors from such countries, and solemnly certify that we fulfil all requirements in this regard and are eligible to be considered. We certify that:

a) we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). and;

b) we shall not subcontract any assignment to a contractor from such countries unless such contractor is registered with the Competent Authority.

4) Start-up Status:

We confirm that we are (Certificate of Recognition issued by the Department for Promotion of Industry and Internal Trade (DPIIT) enclosed herewith)/ are not a Start-up entity as per the Department of Promotion of Industrial and Internal Trade – DPIIT.

5) Penalties for false or misleading declarations:

We hereby confirm that the particulars given above are factually correct and nothing is concealed and undertake to advise any future changes to the above details. We understand that any wrong or misleading self-declaration would violate the Code of Integrity and attract penalties.

(Signature with date)

.....

(Name and designation)

Duly authorised to sign EOI for and on behalf of  
[name & address of Consultant and seal of Company]

### Form 3 Team Experience

(To be submitted on the company letterhead, along with supporting documents, if any)

Format of Curriculum Vitae

Format of Curriculum Vitae (CV) of Team Leader and Manager of Project

Proposed Position: .....

Name of Firm: .....

Name of Staff: .....

Age: .....

Year with Firm and total work experience:.....

Nationality: .....

Detailed Tasks Assigned: .....

Qualification: .....

(Give an outline of staff member's experience and training most pertinent to tasks on assignment. Describe degree of responsibility held by staff member on relevant previous assignments and give dates and locations. Use up to half a page).

#### Education:

.....  
.....

(Summarise college/ university and other specialized education of staff member, giving names of school, dates attended and degree obtained. Use up to a quarter page).

#### Employment Record:

(Starting with present position, list in reversed order, and every employment held. List all positions held by staff member since graduation giving dates, names of employing organization, title of positions held and location of assignments. For experience in last ten year, also give type of activities performed and client references, where appropriate Use up to three – quarters of a page).

#### Languages:

(Indicate proficiency in speaking, reading and writing of each language by "excellent", "good", "fair", or "poor").

#### Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this bio-data correctly describes myself, my qualifications and my experience.

Date: .....

Signature of Staff Member or Authorized official from the firm

## Form 4 Price Schedule

To,

The Commissioner

Municipal Corporation, Bhilai.

Akash Ganga, Supela,

Bhilai, Chhattisgarh, 490023

Dear Sir

I/ We, (Bidder's name) enclose herewith the Financial Bid for selection of my / our company.

Sr. No.	Particulars	Values
(1)	Success fee interms of percentage for consultancy services to avail carbon credits benefits for RE, EE, waste management and other technology projects of BMC as per enclosed list at Annexure-1 in the EoI bid.	.....% (percentage profit before tax received from selling of issued Carbon credits)

Detail of Expenses:

1. All charges must be included for visit, lodging, boarding, consultancy services of DOEs/ agencies, all kinds of registration charges applicable, Statutory fees to be paid to relevant carbon credits councils etc.

Note:

1. Please note that BMC shall not pay other charges to the bidder except as mentioned above.

2. Rates quoted is inclusive of all taxes/ duties i.e. GST, transportation, traveling, lodging, boarding, insurance, local conveyance, stakeholder consultation etc.

3. The prices mentioned in the price-bid shall be taken into consideration for evaluation of bids. Prices should not be mentioned (directly/ indirectly) anywhere in the bid or forwarding letter or elsewhere, offer of such bidder shall be outrightly rejected.

4. Over writing or correction in the price quoted shall not be considered and unless counter signed by the authorized signatory.

5. Price-bid must be furnished online only with seal & signature of the authorised signatory of the bidder otherwise offer of such bidder shall be outrightly rejected.

6. Financial bid as per Annexure – 2 to be submitted as online only. Hard copy submission will lead to invalidation of bid.

**Seal & Signature of the bidder**